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Send your completed form to: Companies Office, Private Bag 92061, Victoria Street West, Auckland 1142 or

compliance@companiesoffice.govt.nz

Form IS5

Request to dissolve an incorporated society

Section 28 of the Incorporated Societies Act 1908

Notes

- > Where the Registrar of Incorporated Societies is satisfied that a society is no longer carrying on its operations, the Registrar may make a declaration that the society is dissolved (removed from the register). The Registrar will give notice of the dissolution in the Gazette.
- > A society may initiate the dissolution process. If your society is no longer operating and you would like to request that it be dissolved, an officer of the society can complete this request form and send it to the Registrar.
- > Please ensure that the society's assets (if any) have been fully distributed and all liabilities discharged in accordance with the rules of the society before submitting this request.

Society name

Society number or NZBN

- I am authorised by the above society to request its dissolution and removal from the register on the grounds that it is no longer carrying on its operations.

In support of this request I confirm the following information:

All of the following conditions must apply for the society to be eligible to request dissolution

- The society is no longer operating, and
- The society has no assets – all surplus assets have been disposed of in accordance with the society's rules and the requirements of the Incorporated Societies Act 1908, and
- The society has no liabilities (debts) including contingent liabilities, and
- The society is not a party to any legal proceedings or general disputes, and
- A resolution has been passed to apply to the Registrar for the society to be dissolved.

Signature

Signatory's name:

Designation Officer or Authorised agent (Accountant/Lawyer etc)

Date

Presenter details

Name:

Email address:

Telephone number:

Postal address: